



JLC RENTAL RATES, 2023
College of Lake County -- James Lumber Center for the Performing Arts (JLC)
19351 W. Washington Street, Grayslake, IL 60030
(847) 543-2300 clcboxoffice@clcillinois.edu
Website: www.jlcenter.clcillinois.edu

The James Lumber Center for the Performing Arts is the perfect space for your corporate or performance-based event. With three facilities ready to meet your rental needs, we welcome you to schedule a tour. Let us help you produce your special event in style!

SPACES FOR RENTAL AND RATES

Rental of the Mainstage & Studio Theatres includes use of (2) dressing rooms. Other rooms required for event are at an additional charge.

MAINSTAGE THEATRE (590 SEAT CAPACITY)	FY 23 RATES
PERFORMANCE EVENT (3 HR BLOCK)	\$670.00
SECOND PERFORMANCE EVENT (3 HR BLOCK, SAME DAY)	\$506.00
HOURLY/REHEARSAL/SETUP-PER HOUR	\$124.00
8 HOUR BLOCK (9am-5pm)	\$1,456.00
16 HOUR BLOCK (7am-11pm)	\$2,358.00
STUDIO THEATRE (250 SEAT CAPACITY)	
PERFORMANCE EVENT (3 HR BLOCK)	\$506.00
SECOND PERFORMANCE EVENT (3 HR BLOCK, SAME DAY)	\$340.00
HOURLY/REHEARSAL/SETUP-PER HOUR	\$105.00
8 HOUR BLOCK (9am-5pm)	\$1,019.00
16 HOUR BLOCK (7am-11pm)	\$1,663.00
EXPERIMENTAL THEATRE (125 FLEXIBLE SEATING)	
PERFORMANCE EVENT (3 HR BLOCK)	\$340.00
SECOND PERFORMANCE EVENT (3 HR BLOCK, SAME DAY)	\$166.00
HOURLY/REHEARSAL/SETUP-PER HOUR	\$90.00
8 HOUR BLOCK (9am-5pm)	\$670.00
16 HOUR BLOCK (7am-11pm)	\$1,386.00
ADDITIONAL SUPPORT SPACES	
FY 23 RATES	
MAKEUP CLASSROOM	\$56.00 PER HOUR
GREEN ROOM (STAR DRESSING ROOM)	\$56.00 PER HOUR
JLC FRONT LOBBY (RECEPTIONS, DISPLAYS, ETC.)	\$111.00 PER HOUR

PLEASE NOTE: In addition to these rental fees, the college will determine appropriate technical, custodial and/or campus safety charges deemed necessary for the scheduled event or facilities used. Staff charges will be calculated and included in the rental proposal package once dates have been confirmed by the renter and the JLC.

EQUIPMENT COSTS

PLEASE NOTE: Equipment charges are per event. You will be charged more than once if you have more than one event. Equipment prices do NOT include the technicians, stagehands or other operators needed to set up, take down, and operate the equipment. Personnel fees will be determined based on requestor's needs.

9FT. Steinway Concert Grand	Mainstage only	\$ 171.00
Upright Piano		\$ 101.00
Piano tuning (required)		\$ 159.00
Choral risers		\$ 148.00
Orchestra Shell	Mainstage only	\$ 148.00
Follow spot	Mainstage only	\$ 37.00
Tables/Chairs/Music Stands	Price is per item	\$ 2.00
Podium with microphone		\$ 29.00
Garment racks		\$ 13.00
Marley Dance Floor		\$ 298.00
Wheeled partitions		\$ 37.00
Video projector	Price is per item	\$ 119.00
Computer laptop		\$ 37.00
Audio monitors/direct boxes	Price is per item	\$ 24.00
Microphones	Standing, hand-held, or lavalier (body)-Price is per item	\$ 37.00

RESERVATIONS AND FEE PAYMENT

The signed rental agreement, when issued, must be returned to the JLC management office with a deposit of at least 10% of the total charge to secure the reservation. The deposit becomes non-refundable no later than 3 months in advance of the first day of the specified event. Additional payment may be specified in the rental agreement with full payment due no later than 30 days prior to event.

CANCELLATIONS

Cancellation of reservation or event will be subject to the terms and conditions of the rental agreement. Deposit will be forfeited in cases of cancellation less than 3 months in advance of first day of the specified event.

DISCOUNTS

Non-profit organizations receive 20% discount off regular facility rental rates. Personnel and equipment rates are not subject to discount.

DAMAGE DEPOSIT

There will be a mandatory \$300 damage deposit required for each rental event held in the JLC for the Performing Arts, refundable after 30 days of event if no damages are assessed.

BOX OFFICE

Requestors must use JLC's Box Office to manage the distribution, selling and management of tickets and attendance. Ticket prices will be negotiated with JLC staff during the rental proposal process. This is for shows with assigned seats only.

CONCESSION SALES

The selling of concession snack items will be the sole right of the JLC. Concession snack food items may be sold at any internal or rental event at the discretion of the JLC management. Food and snacks are permitted for audience only in lobby area. Experimental theatre can be used if available at an additional cost for snack and beverage needs of performers/participants only, with approval in advance.

CATERING (FOOD NOT FOR SALE)

Catering services, tablecloths, table skirts, etc. may be secured through the college at an additional cost. JLC catering has right of first refusal before any outside caterer can be used. If JLC Catering cannot handle the request, outside catering arrangements can be made subject to approval by JLC management.

Smoking is strictly prohibited in the James Lumber Center for the Performing Arts.

Violation of any policy by renters and/or participants may be cause for immediate cancellation of rental event, forfeiture of damage deposit, and the denial of future rentals.